



# *A Citizen's Guide to City of Chandler Boards and Commissions*



**Chandler • Arizona**  
*Where Values Make The Difference*

August 2004

## *Introduction*

Citizen input and participation is a valuable asset to any government organization. Citizen input, such as yours, assists the City Council with their goals and decision making, thereby benefiting the community as a whole. This booklet lists the various boards and commissions and their general powers and duties. To be considered for appointment, you must be a qualified elector and a resident of Chandler for one year preceding the appointment unless otherwise specified.

If you are interested in serving, please contact the Office of the City Clerk at (480)782-2180 or you may access the information online at [www.chandleraz.gov](http://www.chandleraz.gov).

*Thank You!*



## *Mayor and Council*

*City Council, back row from left*

Donna Wallace, Lowell Huggins,  
Vice Mayor Phillip Westbrooks, Bob Caccamo

*Front row from left*

Martin Sepulveda, Mayor Boyd W. Dunn, Matt Orlando

## **AIRPORT COMMISSION**

**782-3540**



The seven-member Commission makes recommendations to the City Council regarding the municipal airport's physical growth, economic development, proposed land use relating to leases and fixed base operations, and establishment of policy for airport operations. One Councilmember is appointed to the Commission as an ex officio member to serve as liaison between the Commission and the City Council.

**Requirements:** qualified elector; resident for 1 yr. preceding appointment; one member must be a resident of the Sun Lakes community.

## **ARCHITECTURAL EXCELLENCE AWARD COMMITTEE**

**782-3018**



This seven-member advisory committee establishes categories and develops criteria by which to judge nominations for excellence in architectural design that compliments the built environment of Chandler.

**Requirements:** qualified elector; resident for 1 yr. preceding appointment; one member of the Planning and Zoning Commission; one member of the Architectural Review Committee (downtown); one member of the Arts Commission; one member of the Chamber of Commerce and three citizens of Chandler. Of the three public members, at least one shall be an architect, landscape architect or otherwise qualified by design background, training or experience.

## **ARCHITECTURAL REVIEW COMMITTEE**

**782-3000**



The five-member Committee is responsible for reviewing building exterior improvements, as well as non-conforming signs for properties located in the City Center District as outlined in Section 3205 of the City Code.

**Requirements:** one member of the Planning & Zoning Commission; one member of the Planning & Development staff; and three public members. Of the three public members, at least one shall be either a business or property owner in the district or a member of the Downtown Chandler Community Partnership, and at least one shall be an architect, landscape architect, historian or an individual otherwise qualified by design background, training or experience.

## **ARTS COMMISSION**

**917-6859**



The seven-member Commission recommends and advises the City Council, City Manager and staff on the disbursement of Municipal Art Funds needed for works of art and the location and placement of such art.

The Commission also provides periodic reviews of capital improvement program projects for the purpose of making recommendations as to appropriations for works of art and recommends selection and commission of artists by contract for the design, execution and placement of works of art.

*Requirements:* qualified elector; resident for 1 yr. preceding appointment.

## **BOARD OF ADJUSTMENT**

**782-3000**



The seven-member Board hears and decides variances from the Zoning Code. The Board also hears and decides appeals of decisions made by the Zoning Administrator in the enforcement of the Zoning Code, determines district boundaries in any disputed case and interprets any provision of the Zoning Code as it relates to a specific use of land or structure.

*Requirements:* qualified elector; resident for 1 yr. preceding appointment.

## **BOARD OF APPEALS**

**BUILDING, ELECTRICAL & HOUSING CODES**

**782-3103**



This five-member Board makes recommendations and suggestions which will assist the Building Division in making interpretations of the Building, Electrical, Mechanical, Plumbing, Housing and Abatement Codes, and decides upon the approval of equipment, materials and alternates.

*Requirements:* qualified elector; resident for 1 yr. preceding appointment.

## **CHANDLER CITIZENS' PANEL FOR REVIEW OF POLICE COMPLAINTS AND USE OF FORCE**

**782-4200**



This Panel consists of 15 citizen members and six Police Department members that act in an advisory capacity to the Chief of Police.

Applicants must have completed the Chandler

Police Department's Citizens' Police Academy or must complete it within one year of appointment. All applicants selected for appointment shall not have felony convictions or convictions for misdemeanors involving moral turpitude.

The Panel reviews all police shootings and police incidents when direct physical force by the police results in serious physical injury or death. The Panel also reviews the findings of the department's investigation of unsustained, unfounded or exonerated citizen complaints when that citizen requests a review of the Police Department's findings.

The Panel may also make recommendations concerning training programs, revisions of policies or procedures, commendable actions, preventative or corrective measures except for employee discipline and community concerns regarding police action and procedures.

*Requirements:* resident of the City.

## **CHANDLER CULTURAL FOUNDATION MANAGEMENT BOARD** **782-2676**



The nine members of the Chandler Cultural Foundation Management Board review and approve proposed management policies of the Chandler Center for the Arts and review the budgets of the Center's Operating and

Endowment funds to develop funding mechanisms to support them.

The members also review and approve proposed programs and visual art exhibitions at the Chandler Center for the Arts.

## **ECONOMIC DEVELOPMENT ADVISORY BOARD** **782-3032**



The nine-member Board advises the City Council in essential policies, rules, regulations and other matters relating to the Economic Development Program of the City of Chandler. The Board shall provide broad policy recommendations to the Mayor and City Council, but shall avoid discussions or negotiations regarding any pending or proposed development agreements.

*Requirements:* Must be citizen or business person in the City of Chandler; one representative each from a major utility, banking or financial service, real estate, large business, small business, higher education, school district, Chandler Chamber of Commerce and at-large business. The Board shall also include the Chandler City Manager and President of the Chandler Chamber of Commerce as non-voting members.

## HOUSING & REDEVELOPMENT COMMITTEE

782-3207



The seven-member Committee advises the City Council on the operation and development of all City federally subsidized housing and on matters relating to the welfare of the City's low and moderate income citizens.

The Committee is responsible for making recommendations to the City Council on the annual allocation of Community Development Block Grant funds. When necessary, the Committee reviews suggested projects and proposals within the Redevelopment Area and makes recommendations on their appropriateness.

**Requirements:** qualified elector; resident 1 yr. preceding appointment; one member must be a resident of a public housing site; one member must be a resident of the City's redevelopment area.

## HUMAN RELATIONS COMMISSION

782-2217



The eleven members broadly represent the diverse demographics of the community.

The Commission acts as an advisory board to the City Council by recommending ways to encourage mutual respect and understanding among the many groups of people who live, work and spend time within the community.

The Commission makes recommendations to discourage all manner and manifestation of discriminatory practices and assists the City Council and City departments on ways in which people from different racial, cultural or religious backgrounds can be made to feel at home within the Chandler community.

**Requirements:** resident of the City.

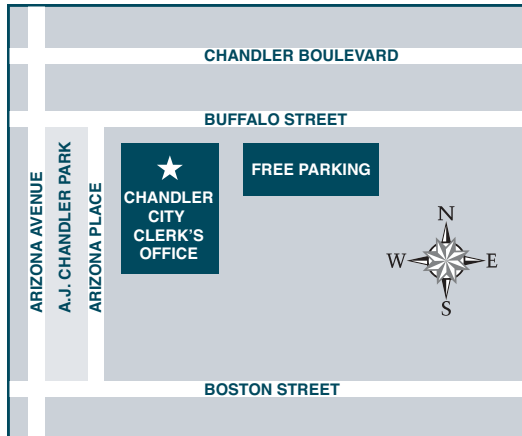
## INDUSTRIAL DEVELOPMENT AUTHORITY

782-2315



The seven members encourage manufacturing, industrial and commercial enterprises to locate and remain within the City by making low interest loans available for qualifying projects through the issuance of tax-exempt bonds.

The Authority's Board of Directors reviews proposed projects to ensure that each constitutes an appropriate candidate for financing in furtherance of the Authority's purposes. Each financing must meet state bond law requirements and, unless issued on a taxable



The City Clerk's Office is located in  
Suite 203 of the Chandler Office Center,  
55 N. Arizona Place  
(one block south of Chandler Boulevard  
one block east of Arizona Avenue).

*Mailing Address*

PO Box 4008 (Mail Stop 606)  
Chandler, AZ 85244-4008

Phone: 480-782-2180  
Web site: [www.chandleraz.gov](http://www.chandleraz.gov)





basis, must also meet state and federal income tax rules for tax-exempt bonds.

*Requirements:* qualified elector; resident 1 yr. preceding appointment.

## **LIBRARY BOARD**

**782-2817**



The seven-member Board reviews, recommends and advises the Library Manager on essential policies, rules and regulations relating to the operation of the library system. The Board makes appropriate suggestions and/or recommendations regarding short-range or long-range plans as prepared by the Library Manager, and serves as a liaison to the community by passing on citizen's recommendations and opinions to Library administration.

*Requirements:* qualified elector; resident for 1 yr. preceding appointment.

## **MAYOR'S COMMITTEE FOR THE AGING**

**782-2722**



The seven-member Committee serves as a liaison between the City Council and the general community in matters regarding the aging. In general, they advise the City Council on essential policies, rules and regulations relating to advocacy issues experienced by the aging of the community, such as accessibility, volunteerism, and adult day care.

*Requirements:* six members must be qualified electors; residents for 1 yr. preceding appointment. 1 member may be a resident of the local metro area for 1 yr. preceding appointment.

## **MAYOR'S COMMITTEE FOR PEOPLE WITH DISABILITIES**

**782-2709**



The nine members assist and advise the City Council and staff on essential policies, rules and regulations relating to advocacy issues experienced by the disabled of the community, such as accessibility, education and employment.

*Requirements:* eight members must be qualified electors; residents for 1 yr. preceding appointment. one member may be a resident of the local metro area for 1 yr. preceding appointment.



## **MAYOR'S YOUTH COMMISSION**

**782-2712**



The 15 members and 10 alternates make recommendations to the City Council regarding the youth in Chandler. The members learn about city government, develop leadership skills, provide community services and participate in various programs, events and fund-raisers for Chandler youth.

The members provide quarterly representation at the Parks and Recreation Board meetings. The Commission is made up of middle, junior high and high school students who reside in Chandler.

*Requirements:* resident of the City.

## **MERIT SYSTEM BOARD**

**782-2351**



The five-member Board conducts appeal hearings involving dismissal, suspension or demotion of regular employees as provided by the City's Personnel Rules. The Merit System Board may render advisory opinions based on its findings to the City Manager. Upon request of the City Manager, the Merit Board may submit recommendations, investigate and make recommendations on any other matter of personnel policy.

*Requirements:* qualified elector of Chandler.

## **CHANDLER MUNICIPAL PROPERTY CORPORATION**

**782-2315**



The five members are appointed to serve until replacement is desired. The principal objective of the Corporation is to assist the City of Chandler in acquiring land and constructing improvements upon land owned by the Corporation and/or the City for municipal use.

## **MUSEUMS ADVISORY BOARD**

**782-2744**



The responsibilities of the seven-member Board are to assist and advise the City Council on essential policies, rules, regulations, and other matters relating to the operation of museums within the City and preservation of significant historic or other cultural sites that reflect our local or regional heritage.

The Board also assists with the implementation of the Chandler Public History Master Plan.

*Requirements:* six members must be qualified electors; residents 1 yr. preceding appointment. one member may reside in the local planning area.

## **NEIGHBORHOOD ADVISORY COMMITTEE**

**782-3227**



The seven-member Committee is responsible for implementing the recommendations formulated by the Neighborhood Task Force and addressing new neighborhood issues as may be identified.

Other areas of focus include recommendations on creating, maintaining and enhancing neighborhood programs; reviewing and recommending revisions to the City Code in order to ensure the City Codes are

up to date, applicable to conditions in Chandler, clearly understandable, and enforceable; and recommending programs which will educate Chandler residents as to the importance and benefits of perpetual neighborhood longevity.

*Requirements:* qualified elector; geographic representation; resident for 1 yr. preceding appointment.

## **PARKS & RECREATION BOARD**

**782-2744**



The seven-member Board assists and advises City Council, City Manager and staff in the development and continuing review of goals and objectives for Chandler's park system and recreation programs.

They also assist and advise in providing essential policies, rules and regulations relating to the use of recreation facilities

and programs; planning and development of parklands and recreational areas; and in establishing priorities relating to park development and recreation programs.

*Requirements:* six members must be qualified electors; residents for 1 yr. preceding appointment. One member may be a resident of the local planning area for 1 yr. preceding appointment.

## **PLANNING & ZONING COMMISSION**

### **782-3000**



The seven members of the Commission recommend the establishment of zones and districts limiting the use, height, area and bulk of buildings and structures and hear and make recommendations to the City Council on matters relating to the zoning or rezoning of property.

The Commission also recommends to the City Council land use plans and polices for regulating the future growth, development and beautification of Chandler.

*Requirements:* qualified elector; resident 1 yr. preceding appointment.

## **PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEMS**

### **LOCAL BOARD (FIRE)**

### **782-2350**



The five-member Board reviews all applications by Fire Department employees for membership in the Public Safety Personnel Retirement System and reports terminations and disabilities as required by State Statutes.

Retirement requests and survivor benefits are also reviewed by the Board, as well as appeal hearings filed by members in the event there is a disagreement over the application of rules or regulations of the Public Safety Personnel Retirement System.

*Requirements:* qualified elector; resident for 1 yr. preceding appointment.

## **PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM LOCAL**

### **BOARD (POLICE)**

### **782-2350**



The five-member Board reviews all applications by Police Department employees for membership in the Public Safety Personnel Retirement System and reports terminations and disabilities as required by State Statutes.

Retirement requests and survivor benefits are also reviewed by the Board, as well as appeal hearings filed by members in the event there is a disagreement over the application of rules or regulations of the Public Safety Personnel Retirement System.

*Requirements:* qualified elector; resident for 1 yr. preceding appointment.

## TRANSPORTATION COMMISSION

782-3440



The seven members advise the City Council on issues concerning community transportation policies including free-way, arterial streets, public transit, bicycle and pedestrian issues. The Commission will work to review, monitor and propose changes to the Transportation Study, Transit Study and Bicycle Plan and will advise the Public Works Director in establishing priorities at budget time in relation to transportation programs and projects. The Commission will assist staff in developing criteria for neighborhood traffic mitigation programs and projects.

**Requirements:** qualified elector; resident 1 yr. preceding appointment.

*If you have general questions about the  
City of Chandler's Boards and Commissions,  
please call the City Clerk's Office  
at 480-782-2180*

*[www.chandleraz.gov](http://www.chandleraz.gov)*